GEORGIA
DEPARTMENT OF NATURAL RESOURCES

VACANCY ANNOUNCEMENT

Vacant Position Listing

Please click on the Job Title – Location to learn more about the advertised vacant position

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Applicant Information

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered.
- Applicants must submit one application for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at [https://gadnr.org/careers](https://gadnr.org/careers).
- If submitting a résumé, please attach the résumé with a completed DNR Application for Employment.
- Please be sure to include the following information on your application; Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services ([www.naces.org/members.htm](http://www.naces.org/members.htm)) or the Association of International Credentials Evaluators ([www.aice-eval.org](http://www.aice-eval.org)).
- Your application must be postmarked no later than the application deadline date noted on the specific job posting. Please note that deadlines will differ by job postings.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Information found on publicly posted social media accounts may be examined.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as E-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR’s E-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

- Coastal Resources Division: [www.CoastalGADNR.org](http://www.CoastalGADNR.org)
- Environmental Protection Division: [www.GeorgiaEPD.org](http://www.GeorgiaEPD.org)
- Historic Preservation Division: [www.GAshpo.org](http://www.GAshpo.org)
- Law Enforcement Division: [www.GADNRLE.org](http://www.GADNRLE.org)
- Parks and Historic Resources Division: [www.GAStateParks.org](http://www.GAStateParks.org)

**NOTE:** Information in this Vacancy Announcement is subject to change.
Parks and Historic Resources Division Vacancies

Historic Preservation Manager – Henry County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Parks Headquarters</th>
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<tr>
<td>DIVISION</td>
<td>Parks &amp; Historic Resources Division</td>
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<tr>
<td>POSITION #</td>
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<tr>
<td>JOB CODE</td>
<td>NRM031</td>
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<tr>
<td>PAYGRADE</td>
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<tr>
<td>ENTRY SALARY</td>
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*Official Title: Manager 2, Parks and Preservation

JOB DESCRIPTION
Leads the operation, maintenance, and protection of state-owned and managed properties, which emphasize natural, historic or scenic resources preservation. Develops and implements parks and facilities policies and procedures. Directs subordinate managers and staff.

MINIMUM QUALIFICATIONS
Bachelor’s degree in natural resources management, environmental science, historical preservation or a closely related field from an accredited college or university
AND
Two years of related experience at a supervisory/management level.
OR
One year of experience required at the lower level Manager 1, Parks & Preservation (NRM030) or position equivalent.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Parks, Recreation and Historic Sites Division
ATTN: Londa Moates
2600 Hwy 155 SW
Stockbridge, GA 30281
parkshq@dnr.ga.gov

The Deadline date to apply for this position is 12/8/20
Park / Historic Site Manager 3 – Bartow County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Red Top Mountain State Park</th>
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<tbody>
<tr>
<td>DIVISION</td>
<td>Parks &amp; Historic Resources Division</td>
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<tr>
<td>POSITION #</td>
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<td>JOB CODE</td>
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<td>PAYGRADE</td>
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<td>ENTRY SALARY</td>
<td>$48,000.00</td>
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**JOB DESCRIPTION**

Job Summary: Supervises, guides, and/or instructs the work assignments of subordinate staff. Plans, directs, manages, or coordinates activities of a Georgia State Parks facility (state parks, historical sites, golf courses and/or lodges). Organizes processes and develops procedures to manage administrative aspects of park. Responsible for the management of staff, budget and revenue.

**MINIMUM QUALIFICATIONS**

Bachelor's degree from an accredited college or university

AND

Three years of full-time supervisory experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security, or facilities maintenance.

OR

Associate degree from an accredited college or university

AND required

Five years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security, or facilities maintenance, including three years of supervisory experience.

OR

High school diploma or GED

AND

Seven years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security, or facilities maintenance, including three years of supervisory experience.

OR

Four years of experience as a Park/Historic Sites Manager 1 (NRP012).

OR

Two years of experience required as a Park/Historic Site Manager 2 (NRP013).

**NOTE:** The selected candidate must reside in housing provided. If not currently residing in DNR housing, the selected candidate will be required to pay 100% of residence utilities.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Parks, Recreation and Historic Sites Division
ATTN: Denise White
1463 Knox Chapel Rd.
Social Circle, Ga 30025
Parks4@dnr.ga.gov

The Deadline date to apply for this position is 12/4/20
General Trades Technician 2 – Union County

<table>
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<tr>
<th>LOCATION</th>
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<td>DIVISION</td>
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<td>ENTRY SALARY</td>
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JOB DESCRIPTION
Under general supervision, performs a variety of semiskilled and skilled building trades work in the repair, maintenance or construction of state buildings and related structures. Installs and maintains security, climate control and other facilities systems.

Primary Duties & Responsibilities
- Assembles, installs and/or repairs wiring, electrical and electronic components, pipe systems and plumbing, machinery and equipment
- Diagnoses and corrects mechanical and structural problems, check blueprints, repair manuals and parts catalogs
- Ensures all maintenance conforms to quality standards and designated timeliness
- Handles hazardous materials according to laws and regulations
- Installs, maintains, evaluates and repairs any components of the systems
- Operates plant equipment and building automation systems
- Operates trade related tools and equipment; maintains/assists an accurate inventory of all materials and equipment
- Performs basic and skilled painting, carpentry and roofing tasks
- Performs general maintenance and repair work on facilities and equipment
- Performs routine preventive maintenance to ensure that machines operate smoothly, efficiently and physical condition of buildings does not deteriorate
- Read, utilizes blueprints, plans, drawings and sketches to determine the work to be performed and resources required
- Renovates or builds additions to existing facilities
- Repairs and performs maintenance on plumbing fixtures, lighting, air vents and air conditioning units and facilities
- Wears safety equipment and observes all safety practices and regulations

MINIMUM QUALIFICATIONS
High school diploma or GED
AND
Two years of experience in building repairs and maintenance or in the specific area of assignment.
OR
One year of experience at the lower level General Trades Technician 1 (FET030) or position equivalent.

NOTE: Some positions may require area specific certifications/licenses.

NOTE: Applicants that previously applied for this position with a deadline date of 7/9/20 are still being considered and do not need to re-apply.

(CONTINUED ON PAGE 7)
General Trades Technician 2 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Michelle Egan
P.O. Box 1029
Helen, GA 30545
Parks1@dnr.ga.gov

The Deadline date to apply for this position is 11/26/20
Wildlife Resources Division Vacancies

Fisheries Biologist 2 – Dougherty County

<table>
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<tr>
<th>LOCATION</th>
<th>Albany Regional Fisheries Office</th>
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<tr>
<td>DIVISION</td>
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<td>POSITION #</td>
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<td>JOB CODE</td>
<td>NRP071</td>
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<td>ENTRY SALARY</td>
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JOB DESCRIPTION
Under general supervision designs and manages research and survey projects and public waters management and fish hatchery activities designed to protect, evaluate, and/or improve fish habitat and/or sport fisheries of streams and lakes. Critically reviews project plans, technical documents, and environmental assessments for fisheries impacts, and makes recommendations for preventing or mitigating adverse impacts and improving fish populations or fisheries. Provides technical fisheries management assistance to individuals, corporations, and government agencies. Supervises and administers purchasing, budgeting, inventory control, and report preparations associated with state and federally-funded projects to comply with laws, rules and contractual agreements.

MINIMUM QUALIFICATIONS
Master's degree in Biology or a related field from an accredited college or university
OR
Bachelor's degree in Biology or a related field from an accredited college or university
AND
One year of related experience.
OR
One year of experience required at the lower level Fisheries Biologist 1, (NRP070) or position equivalent.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with experience in warmwater fisheries management.

NOTE: Applicants that previously applied for this position from the DNR Vacancy Announcement with deadline date of 3/16/2020 and 4/23/2020 must re-apply to be considered for this position. Applicants that previously applied for this position from the DNR Vacancy Announcement with deadline date of 11/4/2020 are still being considered and do not need to re-apply.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Keely Bowen
2067 US Hwy, 278, SE
Social Circle, GA 30025
Keely.bowen@dnr.ga.gov

The Deadline date to apply for this position is 12/8/20
Wildlife Technician Supervisor – Glynn County

LOCATION | Brunswick Game Management
DIVISION | Wildlife Resources Division
POSITION # | 00100831
JOB CODE | NRT013
PAYGRADE | K
ENTRY SALARY | $43,063.23

JOB DESCRIPTION
Under general supervision, supervise associates and implement maintenance duties on Ossabaw Island, Richmond Hill, Paulks Pasture, Little Satilla and Rogers Tract Wildlife Management Areas (WMAs). This supervision involves performance evaluations, developing, implementing and overseeing completion of work plans, coordinating equipment needs and movements and day-to-day supervision of the associates assigned to these WMAs. This position assists biologists and the region supervisor with developing hunting regulations and developing long-term management goals for these WMAs. This position is responsible for coordinating activities with other WMA landowners, coordinating and handling complex nuisance alligator, bear, deer and other wildlife issues in a 9 county area, assisting biologists and DNR's Law Enforcement Division with special permit inspections and assisting with data collection for various wildlife research and survey projects.

MINIMUM QUALIFICATIONS
Associate’s degree in Wildlife Management or a related field from an accredited college or university
AND
Five years of experience required at the lower level Wildlife Technician 2 (NRT011) or position equivalent.
OR
Completion of equivalent coursework (90 quarter hours or 60 semester hours) in Wildlife Management or a related field from an accredited college or university
AND
Five years of experience required at the lower level Wildlife Technician 2 (NRT011) or position equivalent.
OR
High school diploma or GED
AND
Two years of experience required at the lower level Wildlife Technician 3 (NRT012) or position equivalent.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
- An associate's degree or higher in game/wildlife management
- An employment history in wildlife management
- Current DNR/WRD personnel
  Heavy equipment experience
- Previous supervisory experience

NOTE: Eligibility to obtain or possession of a Commercial Driver's License is required.

NOTE: Applicants who previously applied to internal announcements with closing dates of 11/20/19 or 3/13/20 must reapply to be considered.
Wildlife Technician Supervisor Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources  
Office of Human Resources  
ATTN: Keely Bowen  
2067 US Hwy, 278, SE  
Social Circle, GA 30025  
Keely.bowen@dnr.ga.gov

The Deadline date to apply for this position is 12/4/20
Wildlife Technician 2 – Walton County

LOCATION  Social Circle
DIVISION   Wildlife Resources Division
POSITION # 00214398  JOB CODE NRT011  PAYGRADE I  ENTRY SALARY $32,418.30

JOB DESCRIPTION
The Wildlife Tech 2 will assist with restoration efforts on Ohoopee Dunes WMA and other WMAs in the Fort Stewart-Altamaha Significant Geographic Area for longleaf pine. This work will include conducting habitat management that will benefit game and nongame species, rare species, and natural communities. The primary duty station will be Ohoopee Dunes WMA in Emanuel County, near Swainsboro, but extended periods of travel with a seasonal fire crew will be required. The Wildlife Tech 2 will coordinate activities with other WRD staff and Interagency Burn Team partners. Primary responsibilities include prescribed fire planning and implementation, working with a seasonal fire crew, assisting with fire training, conducting habitat assessments on newly acquired tracts, controlling invasive species, assisting with timber management operations, carrying out gopher tortoise habitat restoration and monitoring, reporting on the progress of restoration efforts, contributing to 50-year management plans, and operating and maintaining tools and equipment for habitat management.

MINIMUM QUALIFICATIONS
Associate's degree in Wildlife Management or a related field from an accredited college or university.
OR
Completion of equivalent coursework (90 quarter hours or 60 semester hours) in Wildlife Management or related field from an accredited college or university.
OR
High school diploma or GED
AND
Two years of experience required in the Wildlife Resources Division as a Wildlife Technician 1 (NRT010) which included responsibilities in game or non-game management.

NOTE: Applicants must possess a Commercial Driver’s License (CDL) or be eligible to obtain a CDL.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
- Two or more years of experience in prescribed fire, forestry, and/or wildlife management
- Experience with prescribed fire, including firebreak prep, planning, burn operations, and post burn monitoring
- Experience in prescribed fire leadership, with the ability to attain Single Resource Boss in Wildland Firefighter status (NWCG qualifications including arduous pack test) and ability to attain Certified Georgia Burner status
- Experience with longleaf pine ecosystem restoration and ecological forestry practices, including knowledge of plant and animal species associated with the natural communities in the coastal plain of Georgia
- Experience with management of game and nongame wildlife (including rare plant and animal species), habitat management plan development, GIS, and GPS-enabled mapping programs
- Experience using and maintaining chainsaws, fire equipment, ATVs and UTVs, and heavy equipment used in habitat management

(CONTINUED ON PAGE 12)
Wildlife Technician 2 Continued

NOTE: Applicants that previously applied for this position from the DNR Vacancy Announcement with a deadline date of 7/27/2020 must re-apply to be considered for this position.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Keely Bowen
2067 US Hwy, 278, SE
Social Circle, GA  30025
Keely.bowen@dnr.ga.gov

The Deadline date to apply for this position is 12/9/20
Communications Specialist 1/2 – Walton County

<table>
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<tr>
<th>LOCATION</th>
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<tr>
<td>DIVISION</td>
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<td>POSITION #</td>
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<td>JOB CODE</td>
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<td>PAYGRADE</td>
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<td></td>
<td>I</td>
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<td></td>
<td>$32,418.30</td>
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Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

**JOB DESCRIPTION**

Under broad supervision, serve the Wildlife Resources Division through promotion of R3 initiatives via social media platforms. Plan, develop, and implement social media strategy, campaigns and content through the creative services of writing and basic videography. Coordinate events and oversee procurement of promotional items. Utilize marketing funds for development of license plates and social promotions.

**MINIMUM QUALIFICATIONS**

**GSP040 – Communications Specialist 1**

Bachelor's degree in communications or a related field from an accredited college or university.

**OR**

Three years of communications or related experience.

**GSP041 – Communications Specialist 2**

Bachelor’s degree in communications or a related field from an accredited college or university

**AND**

One year of communications or related experience.

**OR**

Four years of communications or related experience.

**OR**

One year of experience required at the lower level Communications Specialist 1 (GSP040) or position equivalent.

**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with experience in

- Wildlife management practices within a state or federal agency
- Professional social media management
- Adobe editing Suites, Microsoft office Suites, and/or WordPress.
- Responding to customer inquiries

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted] below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Keely Bowen
2067 US Hwy, 278, SE
Social Circle, GA 30025
[Keely.bowen@dnr.ga.gov](mailto:Keely.bowen@dnr.ga.gov)

The Deadline date to apply for this position is 12/4/20
Environmental Protection Division Vacancies

**EPD Continuous Recruitment**

The Environmental Protection Division (EPD) continuously recruits for Environmental Engineers, Environmental Compliance Specialists, Geologists and Lab Scientists. For more information on positions and to apply, click here. Current opportunities include the following:

**ENVIRONMENTAL ENGINEER**

- Air Protection Branch / Chemical Permitting Unit / Clayton County, Atlanta
- Air Protection Branch / Nitrogen Oxides Unit / Clayton County, Atlanta
- Air Protection Branch / Volatile Organic Compound/Combustion Unit / Clayton County, Atlanta
- Watershed Protection Branch / Drinking Water Compliance Unit / Fulton County, Atlanta
- Watershed Protection Branch / Municipal Permitting Unit / Fulton County, Atlanta
- Watershed Protection Branch / Industrial Permitting Unit / Fulton County, Atlanta
- Watershed Protection Branch / Permitting Unit / Fulton County, Atlanta
- Land Protection Branch / Solid Waste Management Unit / Clayton County, Atlanta
- Land Protection Branch/ Response and Remediation Program-Voluntary Remediation Unit / Fulton County, Atlanta
- Land Protection Branch/ Hazardous Waste Corrective Action-Remedial Sites Unit 2 / Fulton County, Atlanta

**ENVIRONMENTAL COMPLIANCE SPECIALIST**

- Air Protection Branch / Data Analysis Unit / Clayton County, Atlanta
- Air Protection Branch / Radiation Protection / Clayton County, Atlanta
- Watershed Protection Branch / Drinking Water Inspection Unit / Fulton County, Atlanta
- Watershed Protection Branch / Safe Dams Unit / Fulton County, Atlanta
- Watershed Protection Branch / Municipal Permitting Unit / Fulton County, Atlanta
- Watershed Protection Branch / Drinking Water Compliance Unit / Fulton County, Atlanta
- Watershed Protection Branch / Stormwater Unit / Fulton County, Atlanta
- Watershed Protection Branch / Ambient Monitoring Unit / Richmond County, Augusta
- Land Protection Branch/ Risk Assessment Unit/Fulton County, Atlanta
- Land Protection Branch/Generator Compliance Unit/Fulton County, Atlanta District Office/West Central/Bibb County, Macon

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EPD Continuous Recruitment Continued

GEOLOGIST
Land Protection Branch/Risk Assessment Unit/Fulton County, Atlanta

LABORATORY SCIENTIST
Laboratory Operations/Gwinnett County, Norcross

Applicants need not apply to each specific vacancy listed above. By applying to a specific job title and branch, you are applying to a pool and you will be considered for all vacancies within that job series in the specified branch. Candidates who meet minimum entry qualifications will be contacted further with specific job information.